

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
August 11, 2016**

The regular meeting of the Shorewood-Troy Public Library District was called to order by Board President, Thomas Novinski, at 7:00 p.m. on August 11, 2016

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|---------------------|
| 1. Thomas Novinski | 5. Helen Valantinas |
| 2. Philip Besler | 6. Robert Stahl |
| 3. Joseph Nichols | |
| 4. Brad Stacy | |

TRUSTEES ABSENT:

1. Sharon Parker

STAFF PRESENT:

- | | |
|---------------------------------------|--|
| 1. Jennie Mills, Director | 3. Allison Kubina, Recording Secretary |
| 3. Sara Henry, Head of Adult Services | |

CHANGES/ ADDITIONS TO AGENDA: None

APPROVAL OF MINUTES:

Bob Stahl moved that the minutes of the Regular Meeting on July 14, 2016 be approved. Brad Stacy seconded the motion and it was passed.

COMMENTS FROM THE PUBLIC: None

TREASURER'S REPORT:

| | |
|--------------------------------|---------------------|
| Cash on Hand Beginning of June | \$408,224.10 |
| Cash received during June 2016 | 45,131.08 |
| Disbursements | <u>(144,046.86)</u> |
| Cash on Hand End of June 2016 | \$309,308.32 |

Location and Denomination of Cash

| | |
|--|------------------|
| Petty Cash | \$ 300.00 |
| General Fund Checking – Chase | 18,698.84 |
| Money Market Fund – Chase | 183,251.79 |
| Money Market Fund – Shorewood Bank & Trust | 179,721.92 |
| Payroll Account – Chase | 29,534.26 |
| E-Pay | 3,260.60 |
| INB E-Pay | 265.33 |
| 1 st Federal Savings Bank | 9,414.82 |
| Harris Bank CD | 35,175.51 |
| Old Second – CD | 71,048.38 |
| Shorewood Bank & Trust CD | <u>43,100.15</u> |
| TOTAL | \$573,771.60 |

The Treasurer’s Report will be placed on file for audit.

APPROVAL AND PAYMENT OF BILLS:

Helen Valantinas moved that the bills presented for payment be approved. Joe Nichol seconded the motion. A roll call vote was taken with all Trustees present passing the motion.

CORRESPONDENCE: None

LIBRARIAN’S REPORTS:

- a. Director’s Report with personnel – Included in packet.
- b. Department Heads – Included in packet.

OLD BUSINESS:

- a. No Old Business to be conducted.

NEW BUSINESS:

- a. Approval of Technology Purchases for FY17. Philip Besler motioned to approve the new technology purchases for FY17. Brad Stacy seconded the motion. A roll call vote was taken with all Trustees present passing the motion.
- b. Approval to close Old Second Bank CD for the purpose of paying down land debt. Helen Valantinas motioned to approve the closing of the CD. Robert Stahl seconded the motion. A roll call vote was taken with all Trustees present passing the motion.
- c. Approve update to Collection Development Policy. Philip Besler motioned to approve the update to the policy. Brad Stacy seconded the motion and it was passed.
- d. Approve Attendance at ILA for Henry, Peacy-Dye, Rodriguez, Rubio, and Loizon. Joseph Nichols motioned to approve attendance at ILA. Helen Valantinas seconded the motion. A roll call vote was taken with all Trustees present passing the motion.
- e. Approval of Illinois Public Library Annual Report for FY16. Robert Stahl motioned to approve Illinois Public Library Annual Report. Joseph Nichols seconded the motion and it was passed.
- f. The Board discussed Chapter 6 “Access,” of Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014.
- g. The Board discussed the new Illinois law regarding travel by government employees.

OTHER BUSINESS:

- a. Announcements – None
- b. Jennie on vacation, August 22nd – August 25th

There was no further business and the meeting was adjourned at 7:22 pm.

Respectfully submitted,

Allison Kubina, Recording Secretary