

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
July 14, 2016**

The regular meeting of the Shorewood-Troy Public Library District was called to order by Board President, Thomas Novinski, at 7:00 p.m. on July 14, 2016

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|---------------------|
| 1. Thomas Novinski | 5. Helen Valantinas |
| 2. Philip Besler | 6. Robert Stahl |
| 3. Joseph Nichols | |
| 4. Brad Stacy | |

TRUSTEES ABSENT:

1. Sharon Parker

STAFF PRESENT:

- | | |
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| 1. Jennie Mills, Director | 3. Leslie Lovato, Head of Technical Services |
| 3. Tiernen Peacy-Dye, Assistant Director | |

VISITORS PRESENT:

1. Bret Mitchell, of Buchar, Mitchell, and Bajt Architecture

CHANGES/ ADDITIONS TO AGENDA: None

APPROVAL OF MINUTES:

Bob Stahl moved that the minutes of the Regular Meeting on June 9 be approved. Joe Nichols seconded the motion. Roll call was taken with all trustees voting yes, with the exception of Thomas Novinski, who abstained.

COMMENTS FROM THE PUBLIC: None

TREASURER'S REPORT:

Cash on Hand Beginning of June	\$372,012.87
Cash received during June 2016	401,912.63
Disbursements	<u>(103,576.25)</u>
Cash on Hand End of June 2016	\$670,349.25

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	7,996.64
Money Market Fund – Chase	317,593.94
Money Market Fund – Shorewood Bank & Trust	168,350.22
Payroll Account – Chase	14,254.46
E-Pay	3,259.70
INB E-Pay	210.40
1 st Federal Savings Bank	9,414.82

Harris Bank CD	35,122.71
Old Second – CD	70,870.72
Shorewood Bank & Trust CD	<u>43,100.15</u>
TOTAL	\$670,473.76

The Treasurer’s Report will be placed on file for audit.

APPROVAL AND PAYMENT OF BILLS:

Phil Besler moved that the bills presented for payment be approved. Joe Nichol seconded the motion. A roll call vote was taken with all voting yes.

CORRESPONDENCE: None

LIBRARIAN’S REPORTS:

- a. Director’s Report with personnel – Included in packet.
- b. Department Heads – Included in packet.

OLD BUSINESS:

- a. No Old Business to be conducted.

NEW BUSINESS:

- a. Bret Mitchell explained the options for the entry door and lobby door replacements and answered questions the board had. The board chose to go with the parting doors. He recommended Stanley Access Technologies for demolition and installation.
- b. Bob Stahl moved to approve Stanley Access Technologies to do demolition of the existing doors and installing of the new doors at a cost of \$15,286. Brad Stacy seconded the motion. Verbal role call was taken with all voting yes.
- c. The board discussed the closing of the building for the demolition and installation of the doors. The dates are still TBD, but it will most likely be 2 days. The board discussed having staff work in the library for one day and having the second day off. The board will vote for the closing at the August board meeting.
- d. Phil Besler moved to approve the tentative Budget & Appropriation Ordinance to be filed for public review. Helen Valantinas seconded the motion. Verbal role call was taken with all voting yes.
- e. Phil Besler motioned to set the public hearing on the Budget Ordinance on September 8 at 6:30 pm. Brad Stacy seconded the motion. Verbal role call was taken, with all voting yes.
- f. Phil Besler motion to approve the FOIA statement for FY17. Brad Stacy seconded the motion. Verbal role call was taken with all voting yes.
- g. The Per Capita Grant requirements for this year’s grant have been released. The board will begin reviewing these requirements in sections starting at the August board meeting.

OTHER BUSINESS: None

There was no further business and the meeting was adjourned at 7:32 pm.

Respectfully submitted,

Leslie Lovato, Head of Technical Services