

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT  
PUBLIC HEARING & BOARD MEETING  
November 8, 2018**

The Public Hearing on the Tax Levy Ordinance for FY 2018/2019 for the Shorewood-Troy Public Library District was called to order by the President, Thomas Novinski at 6:30 p.m. on November 8, 2018.

**ROLL CALL:**

**TRUSTEES PRESENT:**

- |                    |                     |
|--------------------|---------------------|
| 1. Thomas Novinski | 5. Philip Besler    |
| 2. Joseph Nichols  | 6. Helen Valantinas |
| 3. Brad Stacy      | 7. Robert Stahl     |
| 4. Karen Voitik    |                     |

**STAFF PRESENT:**

1. Jennie Mills, Director
2. Shalyn Rodriguez, Assistant Director

The Public Hearing was adjourned at 6:59 p.m.

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. with the same Trustees and the same staff present.

**CHANGES/ADDITIONS TO AGENDA:** None

**APPROVAL OF MINUTES:**

Bob Stahl moved that the minutes of the regular meeting on October 11, 2018 be approved. Helen Valantinas seconded the motion and it was passed.

**COMMENTS FROM THE PUBLIC:** None

**TREASURER'S REPORT:**

|                                       |                     |
|---------------------------------------|---------------------|
| Cash on Hand Beginning of August 2018 | \$789,087.88        |
| Cash received during August 2018      | 46,251.97           |
| Disbursements                         | <u>(107,595.90)</u> |
| Cash on Hand End of August 2018       | \$727,743.95        |

**Location and Denomination of Cash**

|  |                 |
|--|-----------------|
| Petty Cash                                 | \$ 300.00       |
| General Fund Checking – Chase              | 4,935.99        |
| Money Market Fund – Chase                  | 512,260.58      |
| Money Market Fund – Shorewood Bank & Trust | 197,179.39      |
| Payroll Account – Chase                    | 31,572.90       |
| E-Pay                                      | 4,117.94        |
| New INB E-Pay                              | <u>1,000.00</u> |
| TOTAL                                      | \$751,366.80    |

APPROVAL AND PAYMENT OF BILLS:

Helen Valantinas moved that the bills presented for payment be approved. Joe Nichols seconded the motion. A roll call vote was taken with all Trustees present passing the motion.

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
- b. Department Heads

OLD BUSINESS: None

NEW BUSINESS:

- a. Approve Ordinance 18-4 Tax Levy Ordinance, FY19. Besler motioned/Valantinas seconded. A roll call vote was taken with all Trustees present passing the motion.
- b. Approve the Annual Treasurer's Report, FY19. Stahl motioned/Nichols seconded. A roll call vote was taken with all Trustees present passing the motion.
- f. Approve revised Circulation Policy. Valantinas motioned/Voitik seconded and it was passed unanimously.
- g. Discussion of carpet replacement in Meeting Room A. Novinski asked to look at options and pricing for heavy-duty carpeting.

Announcements

- a. Author Amy Reichert will be visiting Saturday, November 10<sup>th</sup> from 1pm to 2:30pm

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Shalyn Rodriguez, Assistant Director