

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
January 10, 2019**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on January 10, 2019.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|---------------------|-----------------|
| 1. Thomas Novinski | 2. Karen Voitik |
| 3. Joe Nichols | 4. Brad Stacy |
| 5. Robert Stahl | 6. Phil Besler |
| 7. Helen Valantinas | |

STAFF PRESENT:

Jennie Mills, Director
Shalyn Rodriguez, Assistant Director

VISITORS PRESENT: Amy Chellino, Late to the meeting – Chanel Taylor

CHANGES/ADDITIONS TO AGENDA: None

APPROVAL OF MINUTES:

Joe Nichols moved that the minutes of the regular meeting on December 13, 2018 be approved. Helen Valantinas seconded the motion and it was passed.

COMMENTS FROM THE PUBLIC: None

TREASURER'S REPORT:

Cash on Hand Beginning of November 2018	\$648,358.96
Cash received during November 2018	19,344.26
Disbursements	<u>(95,221.40)</u>
Cash on Hand End of November 2018	\$572,481.82

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	5,930.33
Money Market Fund – Chase	322,066.42
Money Market Fund – Shorewood Bank & Trust	197,538.43
Payroll Account – Chase	41,198.58
E-Pay	4,463.23
New INB E-Pay	<u>984.57</u>
TOTAL	\$572,481.56

APPROVAL AND PAYMENT OF BILLS:

Bob Stahl moved that the bills presented for payment be approved. Helen Valantinas seconded the motion. A roll call vote was taken with all Trustees present passing the motion.

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
 - a. Stahl asked to be provided with more information about Hoopla and was informed it is a streaming service offered to patrons. Stahl also asked about CollectionHQ and was informed it is a tool staff uses to maintain collections throughout the library.
- b. Department Heads

OLD BUSINESS: None

NEW BUSINESS:

- a. Approve the new Program Policy. Discussion was made about allowing Shorewood residents priority to register for library programs. It was also discussed to allow the library to charge a fee for programs. Adding the photography policy to the program policy was also requested. Besler motioned/Stacy seconded and it was passed unanimously.
- b. Approve modification to the Patron Code of Conduct. It was agreed to specify wording within the modification. Besler motioned/Valantinas seconded and it was passed unanimously.
- f. Approve modification to the Meeting Room Policy. Besler motioned/Valantinas seconded and it was passed unanimously.

Announcements

- a. The next board meeting will be held Thursday, February 21st at 7:00 p.m.

Besler motioned/Stahl seconded for the meeting to adjourn at 7:20 p.m.

Respectfully submitted,

Shalyn Rodriguez, Assistant Director