

**AGENDA**  
**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT**  
**BOARD OF TRUSTEES**  
**650 Deerwood Dr., Shorewood, IL 60404 – Meeting Room A**

**June 13, 2019**  
**General Meeting**  
**7:00 pm**

1. Welcome
2. Call to order and roll call of Trustees
3. Changes/Additions to Agenda
4. Approval of Minutes:
  - Regular Meeting, May 9, 2019
5. Comments from the Public

**MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.**
6. Treasurer's Report – May 2019
7. Approval and Payment of Bills
8. Correspondence
9. Librarian's Report
  - a. Director's Report with personnel– Jennie Cisna Mills
  - b. Department Heads
10. Old Business
11. New Business –
  - a. Approve bid documents for: new railing for downstairs, new concrete steps, caulking for the building, steel painting **(Action)**
  - b. Approval of Ordinance 19-1 “An ordinance to levy an additional .02% tax for the purposes of equipping the library and for the maintenance and repair of the library building and equipment of the library district” **(Action)**
  - c. Appoint Secretary's Audit Committee **(Action)**
  - d. Approval to move accumulated interest into the General Fund **(Action)**
  - e. Approve the repayment of \$150,000 to the Impact Fee fund **(Action)**
  - f. Approve opening a 15-month CD at BMO Harris in the amount of \$28,000 – budgeted amount to put into reserves **(Action)**
  - g. Select Attorney X to provide one-time services for potential real estate transaction **(Action)**
  - h. Release of Executive Meeting minutes from January 2019-May of 2019 **(Action)**
  - i. Revise Meeting Room Policy to allow for social gatherings **(Action)**
  - j. Revise Circulation Policy to change replacement policy AND replacement charges **(Action)**
  - k. Set Non-Resident Card Fee at \$186.82 **(Action)**
  - l. Revise Key-holder policy to include staff working 25-hours per week. **(Action)**
12. Close to go into executive session for the purposes of discussing matters related to Personnel 5 ILCS 120/2(c)(1) AND the setting of a price for sale or lease of property owned by the public body 5 ILCS 120/2 (c)(6)

**13. Set Special Board Meeting Date to Interview Trustee Candidates (Action)**

14. Other Business

- a. Announcements
- b. Jennie on vacation, June 24<sup>th</sup>-June 27<sup>th</sup>.

15. Adjournment

Any individual requiring special accommodations as specified by the American with Disabilities Act is requested to notify the Shorewood-Troy Public Library District Director at 815-725-1715 at least 24 hours in advance of the meeting date.