

**SHOREWOOD-TROY PUBLIC LIBRARY  
BUILDING COMMITTEE MEETING  
April 13, 2023  
6:30 pm**

The Building Committee Meeting was called to order at 6:30 p.m. on April 13, 2023, by Board Treasurer Bob Stahl.

**BUILDING COMMITTEE MEMBERS PRESENT:**

1. Bob Stahl
2. Tracy Caswell
3. Thomas Novinski (6:47 pm)

**STAFF PRESENT:**

1. Jennie Mills, Director
2. Shalyn Rodriguez, Assistant Director
3. Cindy Norman, Finance Clerk

**GUESTS:**

1. Bret Mitchell – The Ethos Workshop (via Zoom)

**CHANGES/ADDITIONS TO AGENDA: NONE**

**APPROVAL OF MINUTES**

Tracy Caswell moved/Bob Stahl seconded to approve the minutes from the March 9, 2023 Building Committee meeting. The motion passed with all members present voting “yes”.

**COMMENTS FROM THE PUBLIC: None**

**OLD BUSINESS: None**

**NEW BUSINESS:**

- a. Tom Novinski motioned/Bob Stahl seconded to approve the replacement of the air conditioner at the lowest cost unless a company can replace it in less than 30 days, then Director Mills can accept a higher bid. The library has received one quote by the date of the Building Committee Meeting; two more quotes are anticipated. A roll call vote was conducted with all building committee members voting ‘yes.’
- b. Bret gave an update on the parking lot approval process: Engineering is almost completed, and the Landscape plan is complete. The Village approved using a less expensive light pole instead of the more ornamental one that is usually

required. It is recommended to use the same wood to continue the fence as that is the most cost-effective alternative. Bret is going to get the cost of installing a call box on the new parking lot and also the cost of wiring for electric charging spaces for the future. The project timeline would be final submittals in early May, Village Board approval in July, construction beginning in August, and project completion in October.

- c. Brett has requested costs from three contractors regarding the two identified building priorities for FY4: 1) Grinding, Repairing, and Repainting the steel lintels and light poles and 2) waterproofing at basement walls. He is still waiting on numbers from contractors

OTHER BUSINESS:

Bob Stahl motioned/Tracy Caswell seconded for the meeting to adjourn at 6:59 p.m., with all members present voting "yes."

Respectfully submitted,

Cindy Norman, Finance Clerk